



On-Call Substitute

Childpeace Montessori School is seeking On-Call Substitutes to work in our Toddler Community, Children's House (primary), Elementary, Administration and/or Kitchen programs. Substitute shifts will be scheduled Monday through Friday, between 7:30am and 5:00pm. This person will be strategically placed in our classrooms alongside regular staff members to provide staffing for sick calls, planned leaves, weekly meetings, and event childcare. The position is hourly, non-exempt.

The Substitute Specialist follows Montessori best practices while working collaboratively in a professional Montessori community. Our ideal candidate has childcare experience, preferably in a Montessori setting. The starting wage for an On-Call Substitute is \$16.00 per hour.

Requirements upon hire:

At least 18 years of age

Current enrollment in the Oregon Office of Child Care (OCC) Central Background Registry (CBR)

Within 30 days must obtain:

Pediatric CPR/First Aid Certificate

Food Handler Certification

Recognizing and Reporting Child Abuse and Neglect (RRCAN)

Introduction to Child Care Health and Safety (ICCHS)

Prevention is Better Than Treatment (PBTT)

We are located in urban NW Portland and easily accessed by bike and public transportation. Childpeace supports our staff with a competitive salary structure and benefits package, a program rooted in AMI standards, a commitment to professional development, beautiful and well equipped classroom environments, strong administrative support, and a dynamic working community of Montessori professionals.

Interested applicants are invited to email the following to humanresources@childpeace.org:

- A cover letter describing where you are in your professional journey and why you are interested in this job
- Your resume detailing training and experience
- two references with names, how you are connected to them and contact information

*No phone calls please.

Childpeace Montessori School does not discriminate on the basis of race, color, national or ethnic origin, sexual orientation, gender identity, religion, physical or mental ability, or any other status protected under local, state or federal laws in the admission of otherwise qualified students or in the administration of its educational policies or programs, hiring, or employment practices.