



### **Lower Elementary Classroom Assistant**

Childpeace Montessori School is seeking a Classroom Assistant to begin August 2021. The Classroom Assistant will work in a classroom of 6- to 9- year-olds, assisting the Head Teacher through support of individual students, administrative tasks, maintenance of the classroom environment, playground supervision and general tasks related to the well-being of the classroom community. Work hours are generally Monday through Friday, 8 a.m. to 4 p.m. The wage range for this position depends on experience and begins at \$16.00 per.

Our ideal candidate has a Bachelor's degree, possesses strong communication and organizational skills, has prior experience working with elementary age children, embraces professional teamwork and collaboration, and brings a positive and kind spirit to the important work of building relationships with students and colleagues. Art/music abilities, physical education/movement skills or facility with Spanish language would be a plus.

This position is hourly, non-exempt, and benefit-eligible (medical, dental, and vision insurance, and more).

### **Requirements upon hire:**

Background clearance through Department of Human Services

Clearance through Oregon Department of Education, Sexual Misconduct Verification System

### **Within 30 days must obtain:**

Pediatric CPR/First Aid Certificate

Food Handler Certification

Recognizing and Reporting Child Abuse and Neglect (RRCAN)

Introduction to Child Care Health and Safety (ICCHS)

Prevention is Better Than Treatment (PBTT)

We are located in urban NW Portland and easily accessed by bike and public transportation. Childpeace supports our staff with a competitive salary structure and benefits package, a program rooted in AMI standards, a commitment to professional development, beautiful and well equipped classroom environments, strong administrative support, and a dynamic working community of Montessori professionals.

**Interested applicants are invited to submit the following documents our employment page at:**

**<https://childpeace.org/employment.html>:**

- A cover letter describing where you are in your professional journey and why you are interested in this job
- Your resume detailing training and experience
- two references with names, how you are connected to them and contact information

\*No phone calls please.

Childpeace Montessori School does not discriminate on the basis of race, color, national or ethnic origin, sexual orientation, gender identity, religion, physical or mental ability, or any other status protected

under local, state or federal laws in the admission of otherwise qualified students or in the administration of its educational policies or programs, hiring, or employment practices.