

Childpeace Montessori Head of School

Submit resumes to hos-search@childpeace.org.

Overview

Childpeace Montessori School offers a unique urban Montessori experience. Our campus in Portland, Oregon serves 350 children from ages 15 months to 15 years. We have an exceptional and experienced teaching staff, a strong Board of Trustees, financial health, a diverse and supportive parent body, and a long lineage of successful alumni. We are an Association Montessori Internationale (AMI) recognized school.

We are looking for a new Head of School (HoS) to lead and develop our school. The successful candidate is an experienced Montessori professional (10+ years), a proven leader, adept at running a nonprofit organization, and has a passion for Montessori education.

The HoS has full responsibility for the implementation of our mission as a quality Montessori educational institution, strategic initiatives, and all day-to-day operations. The right candidate will have experience as a solid decision maker with excellent judgement, an interest in growing and evolving as a leader, and someone who embodies leadership via Montessori principles.

The position offers a competitive salary, full benefits, and relocation expenses.

About Childpeace

Our Mission & Vision

Our mission is to guide the development of the whole child, socially and academically, through the principles of AMI Montessori education in an urban setting.

We shape the future of our world through the cultivation of inquisitive minds and socially responsible young citizens.

Our History

Childpeace Montessori School was established in 1976 in Portland, and started the first infant & toddler Montessori program in Oregon. Since then, we've grown to serve over 350 children from toddlers to 8th grade. Our campus is spread across 65,000 square feet in Northwest Portland and we have an intergenerational program in Southeast Portland.

Our Guides & Program

Today, Childpeace has a staff of 70, and a third of our guides have worked at the school for 10 years or more. Childpeace teachers are selected for their professional talents and their constant and loving concern for the children in their charge. Constant and ongoing observation by the guide is the bedrock of our program. All Childpeace guides are fully trained and AMI-certified and most also hold masters degrees in education. In addition, elementary and middle school students have access to specialists in many fields, including Spanish language, physical education, arts education, individual music instruction, and dance.

Childpeace was listed as the fifth best nonprofit to work for in Oregon in 2018 by *Oregon Business* magazine, and has been listed as a top 100 Best Nonprofit to work for in Oregon every year since *Oregon Business* launched their list a decade ago.

Our Affiliations

Childpeace Montessori is an AMI recognized school, a member of [Oregon Montessori Association](#) and [Oregon Federation of Independent Schools](#), and participates in the [Oregon Spark Early Childhood Rating System](#), which gives the school a four-star quality rating. In addition, [Metro Montessori](#) is accredited for grades 7 and 8 by the Accrediting Commission for Schools. Childpeace is also a Certified Child Care Center under the [Oregon Department of Education's Early Learning Division](#).

Our Community

We believe that teaching children effectively requires a close collaboration between parents, teachers, and administrators. The social life of each class and the community at-large offers enormous learning opportunities for every child. All members of the child's family are encouraged to participate in the life of the school in a variety of ways, including parent education, classroom activities, volunteer efforts, and community gatherings.

Learn More

To learn more, please visit [our website](#) and read our [annual report](#).

Responsibilities

We're looking for a leader who embodies our values and who approaches every day with a sense of leadership, ownership, and a can-do attitude.

Guides & Staff

- Manage Guides and Program Directors, Assistant Head of School for Operations, and Communications Coordinator.
- Foster an atmosphere of team building and inclusiveness.

Program

- Own and evolve the pedagogy. Embrace Montessori education and drive inclusiveness for all.
- Empower and support the Program Directors and Guides to deliver excellence in education.
- Oversee a student body of ~350 children across various programs ranging from toddlers to Middle School.

Parents

- Support an inclusive and respectful partnership between parents and school on behalf of the child.
- Create ways for parents to stay informed, educated, and active in the Childpeace community.

Community

- Oversee effective marketing, communications, and outreach to our community.
- Serve as public spokesperson for the school and for Montessori education.

Finances

- Work with the finance team to produce an annual budget proposal and regular financial reports for the Board of Trustees.
- Ensure development and fundraising goals are met.

Board of Trustees

- Implement the strategic plan as established by the Board of Trustees. Partner with the Board in thinking big and creating ways to get things done.
- Empower the Board of Trustees to make good decisions by providing data, insight, and context for school operations.

How to Apply

Applications can be submitted starting now until April 30, 2019. To submit your resume and cover letter, please email hos-search@childpeace.org. Please indicate if you were referred to the job by someone. All submissions are confidential.

Childpeace Montessori School does not discriminate on the basis of race, color, national or ethnic origin, sexual orientation, gender identity, religion, physical or mental ability, or any other status protected under local, state or federal laws in the admission of otherwise qualified students or in the administration of its educational policies or programs, hiring, or employment practices.

Process & Confidentiality

The search process is run by subcommittee of the Childpeace Board of Trustees in a confidential manner. Applications will be reviewed and interviews will be conducted by the committee and select members of staff.

Full travel expenses will be paid for in-person interviews in Portland, Oregon.