

2003-2004 Annual Report



Childpeace
MONTESSORI
SCHOOL 



CHILDPEACE MONTESSORI SCHOOL

"I just wanted to say how I appreciate the 'little things', every detail that Childpeace staff see and attend to if it is important to the child."

– current elementary parent



*Sue Pritzker, Administrator, with daughter, Robyn
Susan Felstiner, Board Chair, with sons, Carl and Alden*



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Childpeace Parent

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Childpeace Montessori School

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A LETTER FROM THE BOARD AND ADMINISTRATION

Never has Childpeace Montessori School ("Childpeace") seen such positive growth as in the year 2003-2004. This year Childpeace realized its goal to bring its downtown Toddler, Children's House and Elementary programs together under one roof. The new location allows Childpeace to provide seamless Montessori education for children 16 months through 12 years.

Childpeace served 52 additional children at its new Northwest Portland location in 2003-2004, with two Toddler Community classrooms (ages 16 months to 3 years) four Children's House classrooms (ages 3 years through Kindergarten); three lower Elementary classrooms (one classroom of first through third graders, a second classroom of first and second graders, a third classroom of first graders) and one upper Elementary classroom (fourth and fifth graders). The new facility offers a beautifully landscaped outdoor playground and a spacious indoor-playroom.

Our new location provides Childpeace students the unique opportunity to interact daily with children of other ages, where elementary students have the opportunity to read to and go on walks with the toddlers. Childpeace was able to utilize the new space to develop a physical education program for Elementary students, as well as continue dance and gymnastics for Children's House students. Childpeace also expanded a Spanish language component to the flourishing Elementary program.

At the same time, Childpeace's McAuley Terrace program continues to provide a unique inter-generational experience for the Children's House students and the seniors residing at McAuley Terrace. Here, the children's daily lessons and Montessori work is supplemented by story time, gardening and other activities with the seniors.

Together in both locations, Childpeace served 224 children in 2003-2004 with its high-quality Montessori educational and childcare programs. Childpeace moves closer to realization of its goal of a full elementary program with three complete lower elementary classrooms (first through third grade) and one complete upper elementary classroom (fourth to sixth grade).

During 2003-2004, the Board of Directors, with the assistance of the Board of Advisors,

developed a strategic plan that set goals for the next three years in the areas of organizational continuity, facilities, financial, program development, and community relations. Childpeace made great strides in meeting those goals. Some of the highlights of 2003-2004 include:

ORGANIZATIONAL CONTINUITY

Goal: *To provide a climate of cooperation and leadership at the Board level.*

2003-2004 Progress: The Board continued to meet its objective of a well-rounded, high functioning Board. The Board recruited new Board Members and Board Advisors and provided educational opportunities to both groups. The Board developed a three-year strategic plan and organized committees to meet the goals and objectives of the plan.

FACILITIES

Goal: *To create a permanent home for the school.*

2003-2004 Progress: With the assistance of parent volunteers, Childpeace planted the outdoor playground at the Northwest Portland location. It also developed the indoor playroom and purchased equipment for use in the space. Childpeace also set up a process to assess the potential future purchase of the new main building location.

FINANCIAL

Goal: *To reach and maintain long-term financial stability for the school.*

2003-2004 Progress: Childpeace exceeded 2003-2004 fundraising goals. The Annual Auction generated \$74,600 in net revenue. The Annual Giving Campaign raised \$84,300. Together with smaller annual fundraisers such as Chinook Book and wrapping paper sales, Childpeace raised \$201,700. \$2,000 of that was dedicated to the Tuition Assistance Program (TAP).

Childpeace also created a new chart of accounts, reorganized the office staff with an efficient separation of duties, and created a new forecasting model.

PROGRAM DEVELOPMENT

Goal: *Define optimum program within the context of the Childpeace mission.*

2003-2004 Progress: Childpeace met its objective of reviewing and developing a summer program for Children's House and Elementary students. It also expanded

“See, I’m stretching my mind!”

– kindergarten student as he pointed to his world map project in which he identified the oceans, during a small group discussion about “stretching” ourselves to do our best.



extracurricular activities without compromising Association Montessori Internationale standards by offering dance and yoga classes, a chess group and developing physical education and Spanish language programs for elementary students.

COMMUNITY RELATIONS

Goal: *To share the mission and program within the Childpeace community and strengthen the relationship between Childpeace and the local community.*

2003-2004 Progress:

Childpeace maintains involvement in community organizations including NWDA neighborhood association and STAND. It held a successful Open House to introduce the school to its new neighbors in the Fall 2003, and also sent local businesses postcards during the year informing them of Childpeace events.

As a result of the energy, enthusiasm, vision and dedication of staff, the Board, its Advisors, the families and the children, Childpeace had a highly successful 2003-2004, smoothly transitioning and completing its first year in the new main building while at the same time maintaining the exceptional McAuley Terrace program. With the same energy, enthusiasm, vision and dedication, Childpeace looks forward to building its elementary program and continuing to offer all its children an outstanding Montessori experience.

Warmest regards,

Sue Pritzker
Administrator

Susan Felstiner
2004-2005 Board Chair

BACKGROUND

ABOUT CHILDPEACE MONTESSORI SCHOOL

Childpeace Montessori School is a nonprofit corporation, certified day care center, a member of Oregon Independent Schools, and an Association Montessori Internationale (AMI) recognized school. A full-time administrative staff operates Childpeace with oversight by a Board of Directors. Board members are elected from the parent body and community at large. Board committees work on all major projects, including fundraising.

MISSION STATEMENT:

Childpeace Montessori School serves children aged 16 months to 12 years with an exceptional academic curriculum that draws its principles from the natural development of the child. We strive to build loving communities in our two Portland locations: Northwest's River District and our SE Portland intergenerational satellite program.

PHILOSOPHY:

Since 1976, Childpeace has been a non-profit community designed for children to take full advantage of their own self-motivation and unique abilities. Montessori education is both a philosophy of child growth and a rationale for providing such growth. It is based on the child's developmental need for freedom within limits. A carefully prepared environment enables the child to consistently experience success and to master the educational curriculum which offers the child physical, social, and intellectual independence at all ages of development.

GOALS:

Childpeace strives to..

- provide high-quality educational and child care programs consistent with the Montessori philosophy;
- foster caring, self-confidence and independence for children at all ages;
- respect children as different from adults, and as individuals who differ from each other;
- meet the needs of our working parents;
- offer elementary education with an optional afternoon component during the academic school year (September - June);
- offer opportunities for community service as the developing child is able;

- be as financially strong as it is educationally vibrant;
- provide a strong sense of community for the children and their families that seeks to perpetuate itself;
- offer a positive and nurturing work environment for employees;
- recognize the unique and special relationship we have with our downtown neighbors and the residents at McAuley Terrace.

CHILDPEACE HISTORY

Childpeace Montessori School was established in 1976 at the downtown Portland WMCA by a group of downtown working parents who hoped to offer children more than custodial care while they were at work. The school added the Toddler Community classrooms in 1986. In 1988, the school moved to the Pearl District on the historic tree line North Park Blocks. In 1999, a fifth Children's House classroom was opened in the McAuley Terrace Care Facility in Southeast Portland. This program includes an intergenerational component. The first Elementary classroom opened for the 2000-2001 school year in the Hanna Andersson Building in the Pearl District.

In August, 2003, Childpeace realized its goal to bring its downtown locations together in one facility and provide seamless education for children 16 months through 12 years by opening at its new location at 1516 NW Thurman Street in Northwest Portland's River District. This location and new building allow Childpeace to:

- serve an additional 100 children;
- enhance each child's participation in a dynamic neighborhood;
- offer larger and better equipped classrooms;
- optimize class sizes;



“The child should love everything that he learns, for his mental and emotional growths are linked. Whatever is presented to him must be made beautiful and clear, striking his imagination.”

– Maria Montessori



Childpeace would like to thank An Vu for the photographs used in this publication. Childpeace would also like to thank Melissa Vu of Kauffman & Associates for contributing her time and talent toward the creation of this publication for the school.

- create more opportunities for students to work and interact with children of different ages and ethnicity;
- offer a large, indoor playroom that provides much more space for children to develop physical skills;
- have a large, new garden and play area that allows students to discovery meaningful outdoor work.

In its 28 year history, Childpeace Montessori School has grown from approximately 50 students in 1976 to over 220 children, ages 16 months through 12 years old.

TUITION ASSISTANCE

In 2003-2004, a total of 17 students (7% of enrollment) received assistance with tuition through a combination of full or partial tuition grants from the Tuition Assistance Program, short-term assistance, and staff tuition discounts. Childpeace’s Tuition Assistance Program is funded by a special endowment fund for scholarship purposes. This Assistance Program is the only one of its kind among Montessori schools in the Portland area. In 2003-2004, Childpeace raised \$2,000 specifically dedicated to the Tuition Assistance Program. Short-term assistance and staff tuition discounts were funded from operations.

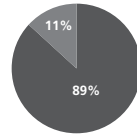
FUNDRAISING

2003-2004 Fundraising efforts raised approximately \$242,700 or 13.2% of the yearly operating budget. Fundraising bridges the gap between tuition income and the cost of operations. Childpeace families, friends and alumni have contributed generously each year.

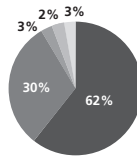
CHART OF ACCOUNTS

Childpeace Financial Results 2003-2004 School Year (unaudited)

Income			
Tuition & Fees	\$ 1,595,000	89%	●
Fundraising - Net	\$ 201,700	11%	●
Total	\$ 1,796,700	100%	



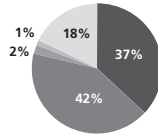
Expense			
Payroll & Benefits	\$ 1,298,900	62%	●
Operating Exp.	\$ 636,700	30%	●
Program Exp.	\$ 60,100	3%	●
Scholarship	\$ 45,200	2%	●
Non-Cash Exp.	\$ 59,000	3%	●
Total	\$ 2,099,900	100%	



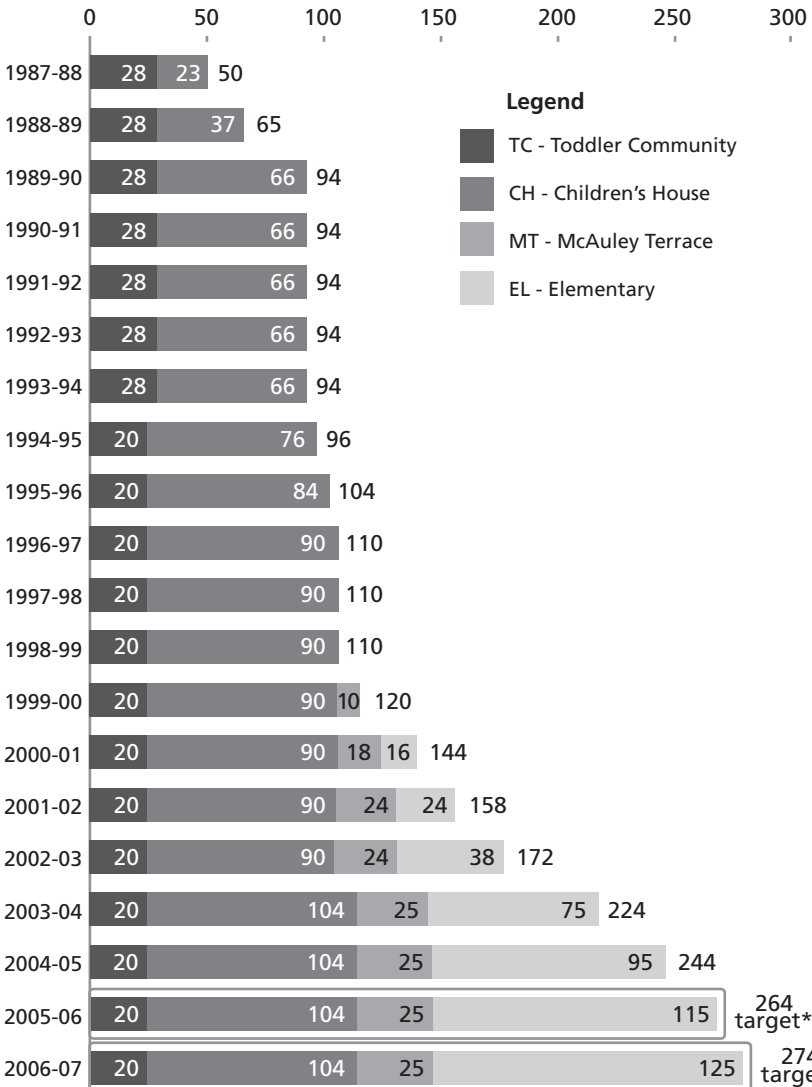
Net Income \$ (303,200)

Net Fundraising Income Detail

Auction	\$ 74,600	37%	●
Annual Giving	\$ 84,300	42%	●
Wrapping Paper	\$ 4,400	2%	●
Chinook Book	\$ 2,700	1%	●
Other	\$ 35,700	18%	●
Total	\$ 201,700	100%	



Childpeace Enrollment



*target for classroom size is based on Montessori AMI certification criteria for an optimal educational environment

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DISCLOSURE

Childpeace Montessori has made every effort to check the accuracy of the information in this report. Acknowledgement lists include gifts received during the 2003-2004 school year and names appear as requested on donation materials or in official school materials. We sincerely regret any errors or omissions that have escaped our scrutiny. Childpeace values every contribution and greatly appreciates your support.



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Portland, OR 97209